**Penhold School**

**Parent Advisory Council**

Tuesday, April 18, 2023

**Minutes**

1. Meeting Called to Order at 7:49 pm by President, Nora Holben

**Members Present:**

Giselle Meyer, Principal

Sherry Cooper, Trustee

Ken Denson, Town Councillor

Jamie Seiyama, FCSS Community Worker

Nora Holben, President

Natasha Caissie, Treasurer

Renee Mairs, Secretary

Alison Blair, Director

Lori Wolfe, Parent

Charlene Egan, Parent

1. Approval of Agenda for April 18, 2023 meeting

**Motion to approve the Agenda.**

**Moved by: Alison Blair**

**CARRIED**

1. Approval of the Minutes\*, as presented (OR as amended)
   1. *March, 2023*

**Motion to approve the Minutes.**

**Moved by: Natasha Caissie**

**CARRIED**

1. Financial Report: Treasurer – *Natasha Caissie*
   1. Review of the Treasurer’s Report *March*
      1. *Bake sale profit got deposited into the account*
      2. *$34,613 in the general account*
      3. *Documented what is designated for playground fundraising on the report*
      4. *$26,845 in playground account*
      5. *Float***:** $120

**Motion to approve the Treasurer’s Report, as presented.**

**Moved by:**

**CARRIED**

1. Executive Report:
   1. Correspondence
      1. Natasha received a letter from the CRA stating that all is done.
2. Fundraising Report
   1. Ma and Pa’s Canada Day update: They will be sending a fundraising letter to PC to distribute to store owners once they get a chance. Also, PC will work with them to divide up the businesses so there is no over lap. Just waiting on them for the letter first.
      1. A letter to be done and attached to correspondence from Penhold Elementary to Jesse Duncan asking for volunteers for the Ma and Pa’s.
   2. ABC Creations: opportunity for local businesses to get advertising banners made and attached to the fence on the highway in Penhold. She would take care of graphic design and promote and market them. A portion of the advertising and monthly ad cost would go towards the fundraising for the playground. Annie Burik needs to talk to the town. The Division has a policy on signage and advertising on school properties. Annie can contact Giselle to discuss. Not sure yet on the numbers.
   3. COP – Blue Bin recycling (including us)
      1. We did a vote and passed a motion over messenger chat
      2. Bin was placed this week at the skate park/ball diamonds. Money will be divided up in June and then it will be evaluated.
      3. Amounts to be paid out bi-annually.
      4. 5 groups in total right now.
      5. Playground: Giselle and Mark talking about the playground, finances, size, etc. A local community member who owns a ground working business has offered to pay a portion of it and donate that to the school. Giselle has asked the architects to give us the max blueprint for size. Mark has been in touch with a few companies to try and price it out. It is confirmed that the school has received the $250k from the school build for the playground but it cannot be used a part of the matching grant. Mark put a package together explaining the grants. Alison Blair knows someone in County to ask regarding grants and time lines.
3. New Business
   1. Jennifer B – sent out an email. Opportunity for us to be involved in a spring charity check stop.
   2. Work with the fire department and Peace Officers.
   3. We need to submit an application ASAP
   4. Saturday afternoon – ask drivers for change and anything they want to donate to the play ground. Usually 10-2.
   5. Minimum 4 volunteers
   6. May/June

**Motion to submit a charity check stop application**

**Moved by: Natasha Caissie**

**CARRIED**

1. Next Meeting Date and Adjournment

* Next Meeting will be, *May 9* at 7:00pm.
* Meeting Adjourned at *8:20* pm.

Approved on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *President*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Secretary*