**Penhold School**

**Special Parent Advisory Executive Meeting**

Wednesday, August 3rd, 2022

**Minutes**

1. Meeting Called to Order at 6:45: pm by President, Ridehl Wilson

Members Present:

Ridehl Wilson - President

Nora Holben- Director

Natasha Caissie- Treasurer

Renee Mairs - Secretary

1. Business:
2. Meat Draw – August 19th
	1. Looking for volunteers – Nora, Ridehl, Natasha??
3. Fall Festival 50/50 & raffle & Cornhole Tournament
	1. Progressive 50/50 across Friday (Fall Festival) and Saturday (Cornhole)?

Can do progressive across both days and will hit different crowds. Will need to do a small draw on the Friday to make it progressive. **Consensus to go ahead with progressive 50/50.**

We can use Rafflebox for both online 50/50 and raffle sales. Will be one website for both and can start sales early, September 1st. We can also do physical ticket sales at the events. Rafflebox fee is 7% of sales. **Consensus to go ahead with Rafflebox.**  Ridehl to reach out and set up.

* 1. Raffle

Letter to businesses requesting donations – Renee will draft up letter. Nora and Renee will distribute to local businesses

* 1. Shifts for Friday night: (4 ppl for 2 hours shifts; 6-8pm & 8-10pm)
		+ - Ridehl – full night
			- Nora – full night
			- Natasha – 6-8pm
			- Renee – 8-10pm
	2. Shifts for Saturday – needs details from Mike @ Penholder
	3. Advertising: poster to be put up at local businesses? Penholder, ATB, Post office, IGA, Multiplex, Library, Liquor stores
	4. Price point for sales
		1. 50/50 – same as Hlinka Cup – 1/$5, 3/$10, 10/$20
		2. Raffle - $5/ea, $10/ea **Consensus to price raffle at $10/each and maximum of 200 tickets.**
1. Casino – September 12 & 13
	1. Need 9 people per day, 4 for the afternoon shift, 4 for the evening shift and 1 for late night shift
	2. Ridehl can commit to Tuesday evening shift, Renee may be able to do an afternoon shift but will confirm asap, others will need to look at their schedule to confirm
2. Next Meeting Date and Adjournment
* Next Meeting will be, *September 20* at 7:00pm.
* Meeting Adjourned at *7:00* pm.

Approved on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *President*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Secretary*