

Penhold Elementary  
**Parent Advisory Council Meeting**

Minutes – April 13<sup>th</sup>, 2021

1. Meeting called to order by Ridehl Wilson at 8:25pm
2. Members present:
  - Giselle Meyer – Vice Principal
  - Lisa Baird – Principal
  - Ridehl Wilson – President
  - Jamie Seiyama – Town of Penhold
  - Bobbi Yargeau – Vice Principal
  - Lindsay Nicks – Director
  - Ken Denson – Town of Penhold Council
  - Carolyn Beuker – Secretary
  - Sherry Cooper - Trustee
  - Todd Meyer
3. Approval of the Agenda as amended – add Fall Festival 9b
  - Motion to approve the agenda as amended**
  - Moved by: Bobbi Yargeau**
  - Seconded by: Lindsay Nicks**
  - CARRIED**
4. Approval of the Minutes as presented
  - a. March 9<sup>th</sup>, 2021
    - Motion to approve the minutes as presented.**
    - Moved by: Ridehl Wilson**
    - Seconded by: Bobbi Yargeau**
    - CARRIED**
5. Financial Report: Treasurer – Todd Meyer
  - a. Review Treasurer’s Report
    - Todd resigned, no report
6. Executive Report
  - a. Correspondence
    - Bank statements Ridehl to Bobbi
7. Fundraising Report: Fundraising Coordinator – Ridehl Wilson
  - a. Meat Draw – Was to start this Friday – has shut down due to Gov restrictions; dates will resume if possible
    - May 21<sup>st</sup>
    - July 2<sup>nd</sup>
    - August 27<sup>th</sup>
  - b. Cookie Dough Fundraiser
    - i. Leftovers – 32 tubs leftover – due to requirement of batch ordering

## Parent Advisory Council Meeting

**Motion to donate leftover cookie and muffin dough to Penhold School Food Program**

**Moved by: Ridehl Wilson**

**Seconded by: Bobbi Yargeau**

- ii. Beef Jerky – delivered later Friday or Monday
- iii. Profit - \$1583

8. Old Business

a. School Wish list

- Meet with grade teams to discuss
- Ridehl to provide guidelines for AGLC spending requirements

b. Grade 6 Camp Deposit – update

- Waiting for cheque

9. New Business

a. Executive Positions – Vice-President, Treasurer

- Todd has stepped down from the treasurer position due to a conflict of interest
- Treasurer position is now vacant
- Bobbi will resign as vice president
- Bobbi will put her name forward for treasurer
- Bobbi is appointed as treasurer for the remainder of the term
- Lindsay is appointed as Vice President for the remainder of the term
- Todd will be removed as signing authority, Lindsay will be added as signing authority

b. Fall festival

- Family Amazing Race – commit to Town – September 10<sup>th</sup> - yes
- \$300 honorarium for involvement

**Motion for PAC to participate in the Penhold Fall Festival**

**Moved by Ridehl Wilson**

**Seconded by Bobbi Yargeau**

**CARRIED**

10. Next Meeting Date – May 11<sup>th</sup>, 2021 following the School Council Meeting

11. Meeting adjourned at 8:43pm

Approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_ *President*

\_\_\_\_\_ *Secretary*